

AUGUST REPORTING CALENDAR

September 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
6		1 Invoices - Commit Month-End Close Due to Controller	2 Month-End Close Due to Controller	3 Variance Comments Due Return to Accounting	4 Variance Comments Due Return to Accounting	5
13	7 Office Closed - Holiday	8 Invoices - Commit Invoices - Check Run	9	10 Financial Statements Distributed Owner Reporting Package Due to Ownership	11 Bank Reconciliations Due to Controller Financial Statements Distributed	12
20	14 Cash Distribution Due to Finance Team	15 Accounts Receivable Report Due to Finance Team	16 Invoices - Commit Invoices - Check Run	17 Workpapers - Final Review General Ledger Entries	18 Workpapers - Final Review General Ledger Entries	19
27	21 Capital Call Notice Due to Finance Team	22 General Ledger Entries Workpapers - Final Review	23 Invoices - Check Run Accruals - Review & Post	24 Accruals - Review & Post	25 Budget Variance Report Return Comments Capital Call Notice Due to Property Manager	26
	28 Capital Call Notice Due to Finance Team	29 General Ledger Entries Workpapers - Final Review	30 General Ledger Entries Workpapers - Final Review			

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